

ROSENDALE-BRANDON SCHOOL DISTRICT
300 Wisconsin Street, Rosendale, WI 54974

APPLICATION FOR EMPLOYMENT – NON-CERTIFIED

Applicant's Full Name _____
(Last) (AKA/Maiden) (First) (M.I.)

Address _____

Mailing Address _____

Telephone Numbers _____
(Home) (Cell) (Work)

Email Address _____ Social Security Number _____

RESIDENTIAL HISTORY SINCE AGE 18

House #/Street	City	State/Zip Code	County	How long?
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

If not enough room, use other side to continue list.

INDICATE POSITION DESIRED

- | | | |
|---|--|------------------------------------|
| <input type="checkbox"/> Administrative Assistant | <input type="checkbox"/> Custodian | <input type="checkbox"/> Cook |
| <input type="checkbox"/> Bookkeeper | <input type="checkbox"/> Custodian Sub | <input type="checkbox"/> Head Cook |
| <input type="checkbox"/> Bookkeeper Assistant | <input type="checkbox"/> District Maintenance | <input type="checkbox"/> Server |
| <input type="checkbox"/> Clerical/Secretarial | <input type="checkbox"/> Educational Assistant | Other _____ |
| <input type="checkbox"/> Computer Technician | <input type="checkbox"/> Educational Assistant Sub | |
| <input type="checkbox"/> Head Custodian | <input type="checkbox"/> Van Driver | |

WORK EXPERIENCE

Employer	City/County	State	Type of Work	Dates

REFERENCES

Name of Reference	Position/Relationship	Mailing Address	Phone Number

OTHER INFORMATION

Are you able to fully perform duties of this position either with or without reasonable accommodations?

Provide any additional information you desire that will afford a better understanding of your qualifications. Your goals, objectives, philosophy, and other background factors are of special interest.

GENERAL INFORMATION

Month/Day/Year that you are available for employment _____

Have you ever been discharged or requested to resign? _____ If yes, explain: _____

**The following matters are considered only to the extent they substantially relate to the position you apply for.*

* Have you ever been convicted of a violation of law, including misdemeanors, other than a minor traffic violation? _____ If yes, explain: _____

* Are any criminal charges or proceedings pending against you? _____ If yes, explain: _____

My signature below authorizes the Rosendale-Brandon School District to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references professional references and other appropriate sources. I waive my right to access any such information, and without limitation hereby release the Rosendale-Brandon School District and the reference source from any liability in connection with its release or use. This release includes the sources cited above and specific examples as follows: the local Sheriff information from the Central Criminal Records Exchange of either data on all criminal convictions or certification that no data on criminal convictions are maintained, information from the Wisconsin or other State Department of Social Services Child Protective Services Unit and any Locality to which they may refer for release of information pertaining to any findings of child abuse or neglect investigations involving me.

Furthermore, I certify that I have made true, correct and complete answers and statements on this application in the knowledge they may be relied upon in considering my application, and I understand that any omission, false answered statement made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the Rosendale-Brandon School District.

- *According to Wis. Statute 118.25 schools are required to have staff show proof of their ability to perform their assigned job responsibilities both for their safety and also for the safety of their charges. A portion of this responsibility includes a recent TB (tuberculin) test or a chest x-ray to verify their communicable disease status. New staff members must provide documentation indicating TB test results within 90 prior to employment. TB skin testing is offered through the Rosendale-Brandon School District and the Fond du Lac County Health Dept.*
- *Wisconsin law requires all employees of Wisconsin public school districts to report suspected child abuse and neglect, Wis. Stat. sec. 48.981(2)(a)16m. In addition, school boards are to ensure all employees receive training provided by the Department of Public Instruction within six months of initial hiring and at least every five years thereafter, Wis. Stat. sec. 118.07(5). This training can be obtained at <http://dpi.wi.gov/sspw/can.html>. Upon completion of training, new staff members must provide training certificate.*

Signature _____ Date _____

NOTICE OF NON-DISCRIMINATION POLICY

The Rosendale-Brandon School District, in accordance with federal law, does not discriminate because of the person's sex, color, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or handicap in its educational and employment policies and practices.